



## TOWN OF MANCHESTER



### POSITION VACANCY WASTEWATER TREATMENT PLANT OPERATOR \$61,137.96 (2021-2022 Salary Range)

**CLOSING DATE: Monday, November 21, 2022**

(Applications must be received in the Human Resources Department by 4:30 p.m.)

**SUMMARY OF POSITION:** Performs skilled work in the operations, maintenance and repair of the Wastewater Treatment process and instrumentation, including but not limited to, electric motors and controls, pumps, pipes, and valves of Wastewater Treatment Plant. Inspects and maintains pump stations. Requires participation in the on-call rotation as part of regular job assignment.

#### **ESSENTIAL FUNCTIONS**

Operates pumps and equipment to move wastewater through treatment process. Plans and organizes all aspects of assigned tasks. Following established procedures, makes daily inspections of plant equipment and facilities. Assumes responsibility as Operator in Responsible Charge as assigned or scheduled. Makes plumbing, minor electrical and mechanical repairs to equipment as needed. Coordinates the activity of other operators of equal or less license (classification) in performance of assigned tasks. Removes and installs major equipment. Removes sludge. Inspects pump station on a regular basis; performs necessary maintenance tasks. Replaces and maintains chemical feed equipment.

**MINIMUM TRAINING AND EXPERIENCE:** Graduation from high school required. Completion of a vocational program in water, wastewater, plumbing, electrical or mechanical repair preferred. Two (2) years of experience in wastewater treatment plant operation preferred. Additional education or equivalent technical experience may be substituted for two years' experience. **Must hold a valid Commercial Driver's License with air brake endorsement or be able to obtain within 90 days of employment.**

| <b><u>EXAMINATION MAY CONSIST OF:</u></b> | <b><u>Parts</u></b> | <b><u>Weight</u></b> | <b><u>Passing Score</u></b> |
|---|---------------------|----------------------|-----------------------------|
|   | Written Examination | 100%                 | 70%                         |

Applications and job description are available on our website at <https://www.manchesterct.gov/jobs>. Applications must be received in the Human Resources Department by 4:30 p.m. on Monday, November 21, 2022 or must be postmarked by Monday, November 21, 2022. The Town reserves the right to limit the number of applications it accepts. No faxed or e-mailed resumes and/or applications will be accepted.

The Town of Manchester shall not discriminate on the basis of race, color, creed, age, sex, national origin, physical disability or sexual orientation. The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.

The Town of Manchester is an equal opportunity employer and encourages applications from women, men, minorities, veterans and the disabled.

*The above posting is intended as a guide for personnel actions and must not be taken as a complete description of the position or the process.*